

FITW Campus Lead Meeting 12/19/2018– Minutes

Meeting Information

Date: December 19, 2018

Time: 3:00pm – 4:00pm

Location: Engr 147

Attendees: Laura Sullivan-Green, Alison Baski, Jianyu Dong, Nancy McQueen, Alma Ramirez, Shandy Hauk, Tyler Stannard

I. Feedback from Advisory Board

- Discussed that each college create a resource center for flipping faculty, and faculty who are interested in the flipping pedagogy (a home base).
- CSULA (Silvia) runs a flipping faculty hub/ Community on campus, already.
- Discussed the possibility of the Calculus student survey be used outside of calculus courses. If possible to re-purpose the Calculus survey for other courses, we would be able to compare responses across different disciplines.
- If we keep the survey anonymous also, would not have to write new IRB.
- CSULA has brainstormed some questions, already, and Shandy said she will provide a link to share input from CSULA.
- Alma/Shandy discussed the time-line for the next WestEd report that will be presented in May at the Spring Board Meeting.
- Shandy will begin analyzing data from mid- to late January; in February they will give a Calc-study update, and then in March they will review the report that will be presented to the Advisory Board.
- Board would like a report on “in-class” observations of flipping. WestEd has done some of this.
- Alma would like to develop interview questions for the FLC project team to create protocols to get the “pulse” of “stake holders”.
- Discussed when April board meeting should take place; picked a tentative date for late March/just before spring break.

II. Mini-Grant Review

- Tyler has shared with the Leads and FLCs the submitted mini-grant applications (9-CPP), (6-CSULA), (12- SJSU). Reviewed faculty applications and clarified unique questions concerning particular applicants.
- Silvia was very impressed by the CSULA applications; SJSU had a much better response than last summer’s mini-grants.
- Laura reiterated that no graduate classes would be awarded a mini-grant and also reminded everyone to make sure we are aiming for 50% flipping (50% new flipping material, reevaluation and re-development).
- It was suggested and discussed to make Webinars available for faculty that would demonstrate flipped classroom activities.

III. FITW APR

- The FITW APR is undergoing its final review process. Once approved will be submitting to the Department of ED.
- Big thank you to everyone submitting the data to Tyler to complete the APR
- Reminder that we will need the rosters with the grades from Fall 2018 when they come in at the beginning of next year.

IV. SJSU Student Success Symposium

a. FITW workshops

- FITW is co-sponsoring this symposium at SJSU
- April 15th and 16th are the proposed dates.
- FLCs will be asked to lead a FITW workshop to surrounding campuses

V. Sub-contracts Update

a. WestED

- WestEd is all set. If extension is granted, we will work on amending the contract.

b. CSULA

- CSULA has submitted their contract documents to SJSU Research Foundation. They are reviewing the contract and it should be executed in early January.

c. CPP

- CPP has been reviewed and approved by Laura. The contract documents will just need to be formally submitted to SJU Research Foundation.
- Tyler has shared the contact information with the Leads (Michele Vaccaro and Annamae Grande).

VI. Spring 2019 meetings

- Tyler will work with your schedules to plan the Spring 2019 leads meetings.